



**i) Guidelines for constitution and functioning of Institutional Research Committee (IRC) shall be as follows:**

- a) The Committee will be constituted by the Principals of Medical Colleges, Vice-Principals/Senior faculty Member with Research experience and publications will be the Chairperson.
- b) The Institutional Research Committee (IRC) should be reconstituted every 3 year.
- c) The Research Committee will have an IRC office for research and Committee will be provided support by the Principal in the form of secretarial assistance and necessary communications.

**ii) The Institutional Research Committee (IRC) will function independent of the Ethical Committee. Its functions are:**

- a. Screening and vetting of submitted proposals from students and Faculties
- b. The Research Committee clearance is a must for submission to Institutional Ethical Committee.
- c. If the proposal needs revision the IRC should give necessary feedback and guidelines for revision.
- d. To organise CME Programmes on Research Methodology or any other aspect.
- e. To advise the Principal regarding matters of Institutional Research Committee constitution.

**Membership status of the members of the Committee shall be as below: .**

- 1 The committee will have 10 to 15 members.
2. Faculty with training in research methodology/Research .
3. Those who have established credibility by way of publication on peer reviewed journals
4. Membership from all levels of faculties